



SWIMMING POOL AND SPA PERMIT GUIDELINE

***Submit the Required Information:**

- ✓ Apply online at www.mygovernmentonline.org.
- ✓ Submit site plan
- ✓ Submit pool shell or spa details
- ✓ Submit plumbing and electrical details
- ✓ Requires a minimum 4' fence with self-latching gate (audible alarm system may be required)
- ✓ If an automatic flow switch is installed (a float switch which fills the pool once the water reaches a certain level) a plumbing permit and a high-hazard (RPZ or Air Gap) backflow prevention device is required.

**** Please reference *Appendix G* (formerly *Appendix D*) of the International Building Code for fencing, gates, latches, and door alarm specifications. ****

Commercial & Public Use Pools: *Same as above

- ✓ Must provide proof of submittal to Texas Department of Licensing and Regulation.
- ✓ Pool must meet specifications of Texas Department of Health

Inspections Required:

- Layout
- Foundation (everything in place prior to gunite)
- Gas line/gas pressure test (if gas installed)
- Pool/Spa final inspection (includes electric, plumbing finals, site must be safe and sanitary)
 - Pool Barrier Statement must be submitted if homeowner will not be present for final

Related Links:

- [Current Building Codes](#)
- [Development Service Related Fees](#)
- [My Permit Now Instructions](#)
- [Permission to Enter Form](#)
- [Pool Alarm Memo / Barrier Statement](#)
- [Swimming Pool Inspection Checklist](#)
- [Texas Department of Health](#)
- [Texas Department of Licensing and Regulation](#)